

Auburn Little League Policy Manual 2010

Ethics Committee

The Ethics Committee will consist of 2 Board members and 2 members of the general membership and 1 non-affiliated member who are appointed by the Board of Directors yearly.

The responsibilities of this committee will be to:

- 1.) Investigate complaints and serious infractions of League policy and Little League Rules and refer findings to Board for disciplinary action.
- 2.) The committee will meet as necessary throughout the League year.

Fund Raising:

The Auburn Little League Fundraiser for 2010 will be (2) Concession Stands, one located at Brannan Park and one located at Sunset Park.

The Concession Stands are an important way for the League to raise funds and eliminate the need for other fundraisers such as candy bar sales. Each team is required to provide coverage for Concession shifts throughout the season and during tournaments. Per City of Auburn Parks and Recreation contract, each shift must have an adult present at the Stand.

Sign-ups / Registration

Registrations will be on a first come, first serve basis. The exception would be the availability of returning players to drafted teams where applicable to sign-up via mail prior to the general sign-up dates.

Those approved volunteers assisting at sign-ups will be able to pre-register their child or children prior to the opening of the doors for registration.

Only on prior approval of the Board will absentee registrations be accepted.

Division Directors

Directors will be the liaison between Managers and League Administration. They will maintain the line of communications to the divisions and the Managers.

Directors for the following will be needed: T-Ball, Instructional A, A, AA, AAA, Majors, Juniors, Seniors and Softball.

- 1.) Directors should be recruited from the general membership and the Board approves the appointment.
- 2.) Division Directors should not be directors in their own divisions.
- 3.) Directors will record all scores where applicable.
- 4.) Directors will reschedule all rainouts or incomplete games with the Scheduler where applicable.
- 5.) Directors will record pitch count numbers and distribute to all Coaches in the Division.
- 6.) Division Directors will keep and maintain all game records per the Little League rule book.

Make-up Games

Local League Rules: A and up Baseball and Softball

- 1.) The Division Director in conjunction with the Scheduler shall be responsible for the rescheduling of all rained out, postponed, and/or games called by the umpire prior to a winner being determined.
- 2.) There shall be no postponed games unless the Scheduler, where applicable, is notified at least one week in advance of the game. Scheduled school outings, scout outings, etc., will be considered legitimate reasons for postponement only if a team cannot field 9 players. Other reasons may be approved by the President or Vice-President with shorter notice.
- 3.) If a regulation game cannot be started and/or completed for any reason on the originally scheduled day, both Managers must call the Division Director within 24 hours. The Director will communicate with the Scheduler for field availability and reschedule the postponed game to be played within 7 calendar days of the originally scheduled day. Double header may be an option within the rules (Majors Division only). All games must be made up by the last day of the regular season.
- 4.) Penalty: Pending weather, if either team cannot play the rescheduled game at the time scheduled for any reason (i.e. no show, not enough players), the Scheduler and Umpire in Chief will mandate the date, time and location of the make-up game. If said team/s fail to field a team, they will record a loss. The win or loss by the respective teams will be recorded in their regular season statistics as a 6-0 win/loss per Little League rules.

Scorekeeping

Home team is the official book on the field. The game roster will be kept in the official book. Score should be verified after the end of each inning with the other team for all divisions keeping score. During that visit to the score keepers both must agree to the pitches thrown during the last inning. This will allow the Managers to better track the pitch count throughout the game.

The winning and losing Managers are required to call in the following information to the Division Director by the end of the day of each game.

- Team Numbers
- Final score
- Pitchers Names and league Age
- Number of pitches thrown by each pitcher
- Umpires names

Scorebooks will be available to the umpire or League Official upon request. Each spring prior to the first game, there will be a scorekeeping clinic available to maintain consistency in scorekeeping. Managers will be responsible for recording pitch count and game start time as required by LL, Williamsport.

If the division is part of District play then the Manager (Auburn) must turn in above information to the Division Director.

Umpires

The Umpire in Chief will have umpire clinics available to all interested parties prior to the beginning of the season. It is highly recommended that all Managers and Coaches or designee attend these clinics. All Managers are **required** to umpire at least **two games** during the season. This date is to be determined by the Umpire in Chief. Failure to comply with this requirement will result in a suspension of one game per infraction.

The winning Manager will sign the umpire's reimbursement slip after each game. The Manager is also responsible to either umpire two additional games or have a designated Coach, helper or team parent umpire two games. The first two games are to be scheduled and completed prior to the halfway mark of the season. Failure to comply with this requirement will result in a suspension of one game per infraction. If a Manager pulls a parent from the stand to umpire, the parent volunteer will count towards a team's requirement IF the manager informs the Umpire in Chief.

Manager Requirements

- 1.) All Managers and coaches shall have a board approved contract on file.
- 2.) Set an example to those with whom they work with and conduct themselves in a manner that is in the best interest of all of the kids in the league. They will keep in mind that exceptional skill or winning of games is SECONDARY, and that the development of our youth is our PRIMARY goal. Work with the players in a patient, understanding, and even temper, continually encouraging them in a positive manner. Managers will encourage sportsmanship and fair play at all times. They will teach good manners and courtesy. Congratulate opponents after each game and accept victory humbly and defeat gracefully.
- 3.) Managers will attend the mandatory meeting on conduct, ethics, safety, rules and feedback meetings.
- 4.) Managers should be willing to attend at least 3 league general meetings. You must know what is going on in order to be effective. Your input and ideas are important.
- 5.) Know the playing rules and regulations of Little League and local Auburn Little League.
- 6.) There will be no profanity, arguing or fighting, no name-calling and no unsportsmanlike conduct. Violations will be brought to the ethics committee for possible disciplinary action. Auburn Little Leagues no tolerance policy shall be adhered to in these matters.
- 7.) The use of tobacco, alcohol or drugs will not be tolerated on the playing field. Do not come to a game or practice under the influence. Expulsion from the League will result.
- 8.) Managers will need to involve the parents in activities. Parental support and involvement is expected for all teams. Parents should be willing to participate in League functions, i. e. Jamboree Day, work days at the fields, promotions, pictures days and working at concession stands.
- 9.) Managers will take adequate precautions to prevent accident or injury. Attend risk management meetings if available. They will need to make sure protective gear is worn and is in good condition. Report to the Safety Officer any accidents or unsafe conditions.
- 10.) Contact the Equipment Manager for replacement of unsuitable equipment. Be responsible for proper safeguarding and use of all League equipment, facilities, and uniforms. Return said equipment immediately following the end of the season, and if by August 1st, all equipment and uniforms have not been returned or accounted for, they are responsible for payment of the replacement costs at a cost of \$30.00 per item.
- 11.) Be willing to spend necessary time with your team at practices and games.
- 12.) Report any problem that might arise to your Division Director.
- 13.) Be willing to fulfill the criteria in the Coaches Contract.
- 14.) Present Sponsor with season schedule.
- 15.) AT NO TIME ARE CHILDREN TO BE LEFT UNSUPERVISED.
- 16.) Medical Waiver forms must be carried all the time.
- 17.) Each Manager Must Attend the Managers Clinic to participate as a Manager.
- 18.) Managers are responsible to obtain and turn into the league background checks for each Coach and team helper. This should include Coaches, parent helpers, team parent and any other person with multiple contacts with the players.

Drafting

Major / Junior / Senior Baseball and Softball

After a thorough try out program has been conducted, the last place team of the preceding season will have the first choice in every round of the draft. The next to last place team will have the second selection in every round and the remaining teams shall select in the reverse order of standings. Draft will continue until all rosters are full.

Ties in standings will be broken by a toss of a coin prior to tryouts. This will take place with the Player Agent.

AAA

This division will select their draft position by a lottery draw. The Manager drawing #1 will have the first pick in round 1. Manager drawing #2 will have the 2nd pick. The last team will have the first pick in round 2. The draft will continue in a serpentine process until the team rosters are full.

A League Age nine (9) player shall not play three consecutive seasons in the A Division. The player must try out for AAA or sign up for the AA Division after the second year.

Roster Maintenance

During each season it is mandatory that the Player Agent be kept up to date on roster numbers for all division. This is a requirement by Little League for all drafted divisions to maintain the 12 person roster and make adjustments if a player is no longer available to play during the season. If a Manager loses a player during the season they must contact the Player Agent within 48 hours.

Moving Players

If a player is lost during the season due to an approved reason per the Little League Rule book then a player from the next division down is selected to bring up to fill that spot on the roster. The Manager losing a player must contact the Player Agent and have approval to talk with players in the next lower division. The Player Agent will distribute a list of eligible players to the Manager for review. All players moving up must meet the minimum age of that division. The Manager has 48 hours to select a new player after receiving the list of eligible players from the Player Agent.

Player:

Any player/parent has the right to refuse being pulled up to the next division but must understand that the team losing a player to the upper division will receive the player that refused to move up to the next division. The player refusing to move up will no longer play for the team drafted or placed on. This rule applies to AAA and AA.

Bonus picks:

Any team with four or less returning players will be entitled to a bonus pick in 4th round.

Sons and/or Daughters of Managers/Coaches:

A Manager, who has a son or daughter eligible for the draft, who wishes to draft them, must state so in writing to the Player Agent prior to the draft. If so stated, the Manager is required to exercise this option prior to the close of the specific draft round depending on League Age of the player. Coaches are not approved until after the draft.

AAA / Majors: 12 year old - 3rd round, 11 year old - 4th round, 9 and 10 year olds - 5th round.

Senior: 16 year old - 3rd round, 15 year old - 4th round, 14 year old - 5th round

Juniors: 14 year old- 3rd round, 13 year old - 4th round

Brother/Sister Option

If a sibling of a player who is trying out is already a member of a team, the Manager has the option of selecting that sibling who is trying out. The Manager must notify the Player Agent in writing prior to the draft and exercise that option within the first three rounds.

If two siblings are trying out together the Manager who picks the first sibling has the option of picking the second sibling with his pick in the next round. This is not required but he must declare his option upon the selection of the first sibling.

Trading

All trades will be completed before the Managers leave the room the night of the draft. Draft positions are strictly confidential.

**** ALL DRAFT SELECTIONS WILL REMAIN CONFIDENTIAL ****

Division Champion

Big League, Senior, Junior, Major, Minor Baseball and Softball Season

The team with the best overall win/loss record shall be the Division Champion. The tiebreaker in all cases shall be head to head competition during the regularly scheduled games. In the event of an even split of games during the regular season, a one game play off will be conducted.

In case of a tie for second place in the majors division there will be a one game playoff to determine second place. This is to define the possible All-Star Manager's position for the 11 year old all star team.

Make up games affecting Division Championship must be completed, as outlined under make up games.

The determination of team placements after the division championship in each division are as follows.

- 1.) Best record in head to head games.
- 2.) Least number of runs allowed in head to head games.
- 3.) Runs allowed against all common opponents.

The Board of Directors of the League may, at its discretion, declare a Division Champion or a tie for champion if there are excessive rain outs, or if games cannot be completed prior to the end of the season.

T.O.C. Representative

The regular season championship team will be the T.O.C. (Tournament of Champions) representative for Auburn Little League in the softball and baseball divisions.

The Board of Directors of the League may, at its discretion, declare a T.O.C. representative if there are excessive rainouts, or if games cannot be completed prior to the end of the season.

All-Stars - All Drafted Divisions

All-Star Manager Selection and Ethics Violations

One of the primary responsibilities of Managers and Coaches should be to model, encourage, and reward good sportsmanship. With that in mind the following policy changes have been made for selecting All-Star Managers and Coaches:

Any of the following will eliminate the person from consideration as a Manager or Coach:

- 1.) More than 1 verbal warning.
- 2.) Any suspension for personal behavior.
- 3.) More than 1 suspension due to a Coach's behavior.
- 4.) Conduct that the Board determines to be detrimental to the league.

All-Star Coaches as well as Managers must be approved by the Board.

The All-Star Manager must select the remaining positions on the All-Star roster. Sending an alternate is not acceptable.

All-Star Managers are to have no written communication, electronic or otherwise, with other Managers and/or Coaches for the purpose of picking the all star team. No coercion of the other Coaches will be tolerated. If there is a list or communication it will be considered unethical by the Board. Action may lead to dismissal of All-Star Manager and/or Coach at any level.

Major Baseball and Softball

The team with the best overall record of the regular season will determine the All-Star Manager, with Board approval. The Manager will be able to select his/her coaches for the All-Star Tournament.

11 Year old Tournament

The second place team in the Major Division will determine the All-Star Manager, with Board approval. Should the second place Manager decline, the next in line would be the third place Manager and so on. The Manager will be able to select his/her Coaches for the All-Star Tournament.

9/10 Year old Tournament

The AAA team with the best overall record of the regular season will determine the All-Star Manager, with Board approval. The Manager will be able to select his/her coaches for the All-Star Tournament.

The first place team in the Minor Softball Division will determine the All-Star Manager, with Board approval. The manager will be able to select his/her coaches for the All-Star Tournament.

Junior / Senior Baseball and Softball

The Manager of the winning team with the best overall record will be the All-Star Manager, with Board approval. They will be able to select the Coaches of their choice.

Selection of All-Star Team Members

No tryouts.

A process has been designed for the selection of 12 or 13 players based on the Managers' discretion. At all levels, the Manager of each team shall compile a list of 13 players they feel belong on the All-Star Team. These lists will be delivered to the President via hand, postal or electronic means no later than 24 hours prior to a date set by the President. The President will set the date, time and location for the meeting between the following people, the President, Player Agent and All-Star Manager to tabulate the results of the ballots.

The 9 players with the most votes will constitute the core team. The Manager has the option on the ninth player if there is a tie in the votes.

The All-Star Manager has the responsibility of naming the remaining players to complete the 12 or 13 person roster. Only players receiving at least one vote are eligible to be selected. All teams will adhere to the 12 or 13 person roster set forth by order of the Board of Directors.

Members of the 11-Year-old All-Star Team will be from the Majors Division. An eleven year old player selected to the Majors All-Star Team will not be eligible to be on the 11-Year-old team. All-Star players can only be on one team per the Little League Rule Book.

The 9/10 year old all stars will be eligible members from the AAA baseball and minor softball divisions.

Major Baseball Season Tournament

All teams in the Major Division will participate in the post season tournament. This tournament will have no bearing on the final outcome of the season. The pairings will be the standings at the end of season will be seeded. The tournament will be a single elimination tournament.

Tournament rules will apply. Managers must read up on the tournament rules prior to the start of the tournament. There will be a mandatory meeting prior to the start.

Pitching: Tournament rules will apply.

AAA End of Season Tournament

All teams in the AAA Division will participate in the post season tournament. This tournament will have no bearing on the final outcome of the season. The pairings will be the standings at the end of season will be seeded. The tournament will be a single elimination tournament.

9-10 tournament rules will apply. Managers must read up on the tournament rules prior to the start of the tournament. There will be a mandatory meeting prior to the start.

Pitching: Tournament rules will apply with the exception no 12 year olds can pitch.

AA End of Season Tournament

All teams in the AA Division will participate in the post season tournament. This tournament will have no bearing on the final outcome of the season. The VP of Baseball will draw pairings in conjunction with the Division Director. This will be a double elimination tournament format. Division rules will apply to the tournament.

Pitching: Tournament rules will apply except no 11-12 year olds can pitch.

A End of Season Tournament

All A Division teams will participate in an end of the season tournament. This will be a double elimination tournament format. The VP of Baseball will draw pairings in conjunction with the Division Director. This tournament will have no bearing on the final outcome of the regular season standings. Division rules will apply to the tournament.

THIS POLICY MANUAL IS MEANT TO BE THE RULES BY WHICH THE AUBURN LITTLE LEAGUE BOARD WILL GOVERN. THERE MAY BE VARIABLES AND THE AUBURN LITTLE LEAGUE BOARD RESERVES THE RIGHT TO STEP IN AND MAKE THE DECISION. THIS MANUAL IS TO BE USED FROM YEAR TO YEAR AND AS SUCH, CHANGES CAN BE RECOMMENDED TO THE POLICY MANUAL COMMITTEE TO BE CONSIDERED FOR IMPLEMENTATION.

LAST UPDATE IMPLEMENTED BY BOARD OF DIRECTORS FEBRUARY 10, 2010

Chris Fox

Vice-President Operations

Auburn Little League

Approved by the Board of Directors on 02/10/2010